



TATTINGSTONE

Parish Council

Tattingstone Parish Council
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The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Monday 06 July 2026 commencing at 7.30pm at Tattingstone Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded but must notify the Clerk and Chair of their intention prior to the meeting, so everyone attending can be informed of the recording. If a member of the public does not wish to be recorded, no recording of their participation will take place.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

AGENDA

01	OPENING INCLUDING STATEMENT	CHAIR
02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
03	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
04	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting held on 1 June 2026	CHAIR
05	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor – Vicky Armstrong b) District Councillor – Daniel Potter	CHAIR
06	CLERK'S REPORT a) To review progress towards actions identified in the previous meeting b) To receive items of correspondence and agree actions necessary c) To receive an update from the Clerk on any other Council issues	CLERK
07	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	CHAIR
08	FINANCE a) To note and approve the balance of accounts as at 30 June 2026: Lloyds Account: £7,440.05 Lloyds Savings Account: £40,311.39 b) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting c) To consider any requests for financial support received from local people or groups – see item 12 d) To note any accounting spot check undertaken by Cllr Page e) To receive the Bank Reconciliation for the period ending 30.06.2026	RFO

09	PLANNING MATTERS a) To consider and agree response to the following planning matters relating to Tattingstone DC/26/02102 Peartree, Church Road, Tattingstone, IP9 2LY Planning Application - Erection of 1no Self-Build dwelling on land adjacent to Pear Tree Cottage b) To note the following decision notices received: DC/26/01608 5 Cragpit Cottages, Main Road, Tattingstone, IP9 2NX Application for Listed Building Consent. Replacement of 2 no. wooden windows with new softwood windows to match. Listed Building Consent has been GRANTED (subject to conditions, see paper)	CHAIR
10	STATUTORY & GOVERNANCE a) To receive and adopt the Annual Internal Audit Report for the year ending 31st March 2026 as produced by the Council's appointed Internal Auditor, noting the following recommendations: i. To ensure transparency in the budgetary process Council should evidence, by recording within the minutes, the budget being set alongside the reasoning for such a budget. ii. The Council should ensure that both the annual budget and precept are formally approved and clearly recorded within the meeting minutes. In accordance with proper practices, as set out in the NALC Model Financial Regulations, the Council is required to prepare and approve a budget and determine its council tax requirement prior to setting the precept. The approved budget, precept amount, and the Council's resolution to approve them should be evidenced within the minutes to provide a clear and transparent audit trail demonstrating that the decision has been properly considered and authorised. iii. Pension re-declaration is required every three years, with the re-declaration due to have taken place April 2026. If not already completed council should ensure this is done at its earliest opportunity. iv. That an Accessibility Statement be published to specify that it meets the legal requirements, alongside a review date. The Government digital accessibility webpage provides detailed guidance. b) To review/update as necessary/approve Finance Regulations for Tattingstone Parish Council c) To review/update/approve the following policies; Data Protection and Information Management Policy, Complaints Policy, Co-Option Policy, General Reserves Policy, Grant Awarding Policy, Health and Safety Policy, IT Policy, Online Banking Policy, Social Media Policy, Sexual & General Harassment Policy, Staff Appraisal Policy, Vexatious Correspondence Policy d) To review/update/approve the following statutory documents: Internal Control Policy & Risk Register e) To consider the adoption of an Unauthorised Encampment Policy (see example paper)	AM
11	PLAYING FIELD a) To note the quote for grass cutting costs in 2026 b) To approve/reject the request for grass cutting costs c) To note the cost of tree surgery for 2025/26 and decide ongoing funding for this d) To decide any further action on playground tree planting	ALL
12	BMSDC LOCAL PLAN a) To note a scoping consultation on Babergh & Mid Suffolk's Joint Local plan is open for response from the 5 June to the 31 July 2026 b) To decide any Parish Council response	
13	VILLAGE MATTERS a) To receive an update from the Playing Field Representative if appropriate b) To receive Councillor reports of any village issues, for note or consideration at a future meeting	SP All

14	CONFIDENTIAL ITEM To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed: Employment	
15	DATES OF FORTHCOMING MEETINGS – all taking place at Tattingstone Village Hall a) Parish Council meeting – Monday 07 September 2026, 7.30pm	CHAIR

Signed: 

Rachel Belcher-Nairn Clerk to the Council