



MINUTES of the PARISH COUNCIL MEETING held on Monday 01 June 2026 commencing at 7.30pm held at Tattingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllr S Gipps, Cllr G Mark, Cllr A Mendel (Chair) and Cllr S Page and County Councillor Vicky Armstrong.

01 OPENING

Cllr Mendel declared the meeting open at 7.31pm and thanked all for attending. No recording took place.

02. APOLOGIES FOR ABSENCE

To note and approve apologies received – Cllrs noted and approved apologies received from Cllrs R Abbott & J Lee.

03. DECLARATIONS OF INTEREST

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – None.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – None.

04. MINUTES

To consider and approve the minutes of the previous Parish Council meeting held on 5th May 2026 –

Cllr Page proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Mark - aif. The Chair signed a copy of the agreed minutes.

05. REPORTS FOR INFORMATION

- (a) No written report available but Councillor Armstrong provided a verbal update from the new administration at Suffolk County Council, with intentions to involve Parish Councils more with local issues and assess public transport in the area.
- (b) A written report was circulated by Cllr. Potter after the meeting and a copy of this report is available with the meeting papers.

06. CLERK'S REPORT

- (a) Actions were noted. Quotes for hedge cutting will be sought over the summer.
- (b) To note correspondence received.
 - 1) Email from former Cllr Harley to Alton Water
To add to issues for Alton Water Group meeting (SP), Clerk to chase a date for meeting
 - 2) NSIP update
FIO (spreadsheet available on request)



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- 3) BMSDC Briefing
FIO
- 4) SALC Community Awards
No action
- 5) SALC NSIP Bulletin
FIO
- 6) Correspondence from District Councillor Potter re. Council Tax
FIO
- 7) New LGR website
FIO (on website & social media)
- 8) Police & Parish Forum 10th June
FIO
- 9) Email chain with resident regarding A137
FIO (all information provided)
- 10) SALC AGM Invitation
Clerk will attend (meeting is remote)
- 11) SALC NSIP note
FIO
- 12) SALC Story Chair competition
FIO (entered for Tattingstone Primary School)

- (c) - Internal audit taking place 1-5th June.
- Babergh have offered to meet on site to discuss tree planting on the play area. Clerk to arrange once audit is complete.
- An expression of interest form was completed for BMSDC assistance with Neighbourhood Plan funding. This is specifically provided to parishes looking to allocate areas for housing but no funding can be provided without completing the form, which had a deadline of 15th May.

07. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted – None
- (b) To receive comments or questions relating to Tattingstone in particular – None.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

08. FINANCE REPORT

- (a) To note the balance of accounts as at 27 May 2026.
The balances were as follows:
- Lloyds Account: £9,937.72
 - Lloyds Savings Account: £40,295.38



- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.
Cllr Gipps proposed and Cllr Mark seconded that the payments detailed should be ratified and agreed – aif
- (c) To consider any requests for financial support received from local people or groups –
None
- (d) Council received the Bank Reconciliation for the period ending 31.03.26.
- (e) Councillors approved the completion of the Annual Governance Statement (section 1) for the year ending 31 March 2026 as per the Annual Governance and Accountability Return (AGAR).
- (f) Council approved the Accounting Statements for the year ending 31 March 2026 as transposed onto the AGAR.
- (g) Cllrs noted that income/expenditure did not exceed £25,000 and the Council can certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The exemption form was signed.
- (h) Council noted and approved the dates of the Exercise of Public Rights a the 22nd June 2026 to the 31st July 2026.
- (i) It was noted a VAT reclaim cannot be submitted for Q4 of 2025-26 as the amount is below the claim threshold. The amount will be claimed in 2026/27.

09. PLANNING MATTERS

- (a) To consider and agree a response to the following planning matters related to Tattingstone:
DC/26/01816
28 Red Cottages Church Road Tattingstone Ipswich Suffolk IP9 2NA
Full Planning Application - Use of onsite converted railway wagon from private domestic use to a commercial holiday rental unit
Council SUPPORT the application pending explanation of drainage plans and clarification of parking arrangements.
- (b) To note the following decision notices received:
DC/26/00335
Keepers Farm, Cox Hall Road, Tattingstone, Ipswich Suffolk IP9 2NS
Householder Application - Erection of single storey rear extension, first floor front and side extension, alterations to existing roof and instllation of new private treatment plant.
Planning permission was GRANTED (subject to conditions, see paper)



10. NEIGHBOURHOOD PLAN

- (a) Cllr Mendel confirmed the Tattingstone Neighbourhood Plan referendum result, which was a 'Yes' to adopting the Neighbourhood Plan.
- (b) Council noted that Babergh District Council have adopted Tattingstone's Neighbourhood Plan and will use it to respond to planning applications in the area.
- (c) To receive any other update on the Neighbourhood Plan:

Cllr Mendel explained the expression of interest form, which allows Tattingstone to register interest in future funding available from Babergh District Council to amend the plan.

12. VILLAGE MATTERS

- (a) To receive an update from the Playing Field Representative:

The next meeting is on the 5th June 2026 and the placement of trees on the play area will be discussed. The fete is taking place on the 27th June, from 12-9pm.

- (b) None.

14. DATES OF FORTHCOMING MEETINGS

- (a) Parish Council meeting – Monday 06 July 2026, 7.30pm

The meeting closed at 8.05 pm.

SIGNED.....DATED..... TATTINGSTONE Parish Council

ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
June	6a	Quotes for hedge cutting	RBN
June	6b	Chase Alton Water User Group for meeting date	RBN
June	6b	Raise motorised surfboard at AW meeting	SP
June	6b.10	Attend SALC AGM	RBN
June	6c	Meet Babergh to discuss tree placement (IF PFC agree)	RBN
June	9a	Register support for planning application DC/26/01816	RBN



APPENDIX A – List of common abbreviations used.

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
APCM	Annual Parish Council Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BLC	Brantham Leisure Centre
BMCIC	Brantham Management Community Interest Company
BOS	Brantham Open Spaces Group
BMSDC	Babergh & Mid Suffolk District Council
BPC	Brantham Parish Council
CEP	Community Emergency Plan
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DCLG	Department of Communities and Local Government
FC	Finance Committee
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LPA	Local Planning Authority
LPF	Lower Playing Field
LSC	Legal Sub Committee
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
RFO	Responsible Finance Officer
RFSC	Recreation, Footpaths and Services Committee
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations
HMC	Village Hall Management Committee