



MINUTES of the PARISH COUNCIL MEETING held on Tuesday 05 May 2026 commencing at 7.30pm held at Tattingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllr R Abbott, Cllr D Clarke, Cllr S Gipps, Cllr B Plumbly, Cllr A Mendel (Chair) and Cllr S Page, Cllr B Stennett (left after Item 2) and District Councillor Daniel Potter (until 20.18).

01 OPENING

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting, providing permission has been sought from the Clerk and/or Chair. Cllr Stennett recorded the meeting, which he agreed to share with the Clerk.

02. ELECTION OF CHAIR

Cllr Page proposed Cllr Mendel to continue as Chair of the Parish Council, this was seconded by Cllr Gipps.

Cllr Stennett proposed Cllr Plumbly as Chair, which was seconded by Cllr Abbott.

After a tied vote, the Chair's casting vote secured a majority for Cllr Mendel to continue as Chair. Cllr Mendel was duly elected as Chair of the Parish Council and signed the Declaration of Acceptance of Office, which was countersigned by the Clerk as Proper Officer and will be retained in the Parish Council records.

Councillor Stennett resigned with immediate effect and left the meeting.

03. ELECTION OF VICE- CHAIR

Cllr Page indicated that he would be happy to act as Vice Chair for the Parish Council. All councillors voted in favour of Cllr Page. Cllr Page was duly elected as Vice-Chair of the Parish Council and signed the Declaration of Acceptance of Office, which was countersigned by the Clerk as Proper Officer and will be retained in the Parish Council records.

04. APOLOGIES FOR ABSENCE

To note and approve apologies received – Cllrs noted and approved apologies received from Cllr J Lee and County Councillor Harley.

05. DECLARATIONS OF INTEREST

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – None.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – None.



06. MINUTES

To consider and approve the minutes of the previous Parish Council meeting held on 7th April 2026 –

Cllr Mendel proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Gipps - aif. The Chair signed a copy of the agreed minutes.

07. REPORTS FOR INFORMATION

- (a) A written report had been circulated from Cllr. Harley and a copy of this report is available with the meeting papers.
- (b) A written report had been circulated from Cllr. Potter and a copy of this report is available with the meeting papers.

08. CLERK'S REPORT

- (a) Actions were noted.
- (b) To note correspondence received.
 - 1) Letter from Babergh/MSDC CEO re LGR
For Information Only
 - 2) NSIP update
FIO (spreadsheet available on request)
 - 3) BMSDC Briefing
FIO
 - 4) SALC HR bulletin (booklet forwarded to HR Committee)
FIO
 - 5) BMSDC biodiversity email
Some planting in the play area was suggested. SP to take to PFC and Clerk to ask Babergh for info on tree size and suitability.
 - 6) Information on Neighbourhood Plan funding
FIO
 - 7) 7SALC News Bulletin
FIO
 - 8) Norwich to Tilbury update
FIO
 - 9) Dates for Parish & Police forums
Am to attend June forum
 - 10) Invitation to collaborate with Holbrook PC for a climate film screening
Am to attend
 - 11) SALC Survey
To decide a response or delegate to Clerk
 - 12) SALC News Bulletin
FIO
 - 13) SALC HR bulletin (booklet forwarded to HR Committee)
FIO
 - 14) SCC Passenger Group email
To continue receiving updates



- (c) - Babergh's response to the letter regarding Call for Sites and Local Nature Recovery was that comments can be made on the SHLAA once it is published in spring this year. My email address is already registered to receive updates. www.tattingstoneparishcouncil.co.uk
- A third quote for hedge cutting has not yet been received, although multiple contractors have been contacted. Councillors resolved to ask for new quotes for 2026 - **aif**. Previous quotes were:
- o Quote A: £560+VAT (to include tractor, operator etc w/ no waste removal)
 - o Quote B: £1500 (hedge cutter, chainsaw & removal of waste – also includes some tree maintenance)
- The website domain for tattingstoneparishcouncil.co.uk is due for renewal. This seems to be a mirror of the gov.uk one. Councillors resolved not to renew - **aif**.
- Memorial bench has been ordered, delivered and is ready to be assembled & installed by a willing volunteer.
- The issues with FP2 – both ends – are still with the SCC Footpath Officer for resolution

09. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted –
- Cllr Gipps passed on an enquiry from a resident about signs indicating the village hall car park can only be used by hirers of the hall and whether that included EV charging. It does not, EV charging users can park in the designated EV spaces while charging without hiring the hall.
- (b) To receive comments or questions relating to Tattingstone in particular –
- None.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

10. FINANCE REPORT

- (a) To note the balance of accounts as at 29 April 2026.
The balances were as follows:
- Lloyds Account: £10,948.85
 - Lloyds Savings Account: £40,277.72
- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.
Cllr Mark proposed and Cllr Mendel seconded that the payments detailed should be ratified and agreed – aif
- (c) To consider any requests for financial support received from local people or groups –
– Request from the Playing Field Committee for a grant of £750 for hedge/tree works: **Councillor Page proposed, with Cllr Plumbly seconding and all in favour, that the grant should be paid this time but future requests should be agreed in time to budget for the upcoming year.**
- (d) Cllrs received the Bank Reconciliation for the period ending 31.03.26



- (e) Cllr received and approved the Asset Register for the year ending 31 March 2026
- (f) Cllrs received the list of payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2026-27
- (g) Council confirmed, in accordance with FR 6.9 & 6.10 its acceptance for the use of BACS (Bank transfer) for the settlement of its invoices/requests for payments, provided that such payments are authorised by two bank signatories, and the evidence of such authorisation is retained, and any payments are report to the Council has having been made.

11. STATUTORY BUSINESS

- (a) Council to note that, in accordance with s151 of the 1972 Act, the Parish Clerk is appointed as the Council's Responsible Finance Officer as part of her contract of employment. **Noted, aif**
- (b) Councillors to reconfirm appointments to outside bodies and parish appointed positions
 - Cllr Page confirmed as representative for both the Village Hall and Playing Field Committees
- (c) To review and re-adopt the Standing Orders for Tattingstone Parish Council – **re-adopted, aif**

12. PLANNING MATTERS

- (a) To consider and agree a response to the following planning matters related to Tattingstone:

DC/26/01608

5 Cragpit Cottages, Main Road, Tattingstone, IP9 2NX

Application for Listed Building Consent. Replacement of 2no wooden windows with new softwood windows of exactly the same dimensions and with glass and putty finish.

Councillors SUPPORT this application

- (b) To note the following decision notices received:

DC/26/00943

Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF

Discharge of Conditions Application for DC/25/04765 - 3 (Eaves and Verges) , 4 (Rainwater Goods), 5 (Materials) and 6 (Fenestration)

APPROVED

13. GOVERNANCE

- (a) Councillors resolved to adopt the Meeting Attendance and Absence Policy once it has been amended to reflect that apologies can be made via phone call or text message as well as email.



12. VILLAGE MATTERS

- (a) To receive an update from the Playing Field Representative
Cllr Page provided an update from the Playing Field Committee meeting held on the 24th April, which was also the AGM. No members of the public or local groups attended. Dog waste on the playing field was raised as an ongoing issue, with a proposal to block gaps in the hedge where loose dogs may be getting onto the field. An earlier finish time is scheduled for the fete, at 9pm. The next meeting is on the 5th June.
- (b) Councillors received a reminder that the referendum will take place on the 7th May.

14. DATES OF FORTHCOMING MEETINGS

- (a) Annual Parish Meeting – Tuesday 28 May 2026, 7.30pm
- (b) Parish Council Meeting – Monday 01 June 2026, 7.30pm

The meeting closed at 8.32 pm.

SIGNED.....DATED..... TATTINGSTONE Parish Council

ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
May	1	Share meeting recording <i>Incomplete (recording not completed)</i>	BS
May	8b5	Take tree planting idea to PFC	SP
May	8b5	Ask Babergh for suitability of play area for tree planting	RBN
May	8b9	Attend Police Forum June	AM
May	8b10	Attend Holbrook Green film screening	AM
May	8b14	Respond to Passenger Group	RBN
May	8c.2	Re-quote hedge work	RBN
May	8c.3	Cancel .co.uk domain	RBN
May	8c.4	Deliver bench to Tattlingstone for assembly/installation	RBN
May	10c	Pay grant to PFC	RBN
May	11c	Re-adopt Standing Orders	RBN
May	12a	Log support for DC/26/01608	RBN
May	13a	Adjust & implement Meeting Attendance & Absence Policy	RBN



APPENDIX A – List of common abbreviations used.

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
APCM	Annual Parish Council Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BLC	Brantham Leisure Centre
BMCIC	Brantham Management Community Interest Company
BOS	Brantham Open Spaces Group
BMSDC	Babergh & Mid Suffolk District Council
BPC	Brantham Parish Council
CEP	Community Emergency Plan
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DCLG	Department of Communities and Local Government
FC	Finance Committee
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LPA	Local Planning Authority
LPF	Lower Playing Field
LSC	Legal Sub Committee
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
RFO	Responsible Finance Officer
RFSC	Recreation, Footpaths and Services Committee
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations
HMC	Village Hall Management Committee

District Councillor's report for June

There has been a recent cabinet decision made upon the community and wellbeing of Babergh and also including Mid Suffolk which will make a significant contribution to both in terms of support locally for what is targeted within both districts.

Through the councils' Community Development Fund, Sudbury & South Suffolk Citizens Advice has been awarded £103,000, while Mid Suffolk Citizens Advice has received £129,265.

These local Citizens Advice branches are recognised as key strategic partners of the councils and, by receiving these crucial funds, they can continue to provide residents with free and essential guidance on everything from housing and debt to benefits and wellbeing support.

The two grants are part of a wider £813,752.88 investment into local VCFSE (voluntary, community, faith and social enterprise) organisations as part of this year's Community Development Fund awards.

The fund was introduced by the councils in 2025 to streamline how grants are administered, simplifying the application process for organisations seeking funding.

Each year, VCFSE organisations are encouraged to apply for up to £20,000 to put toward new or existing projects that provide important services and support to their communities.

Including the two larger Citizens Advice awards, 46 successful applications were approved, with £206,694 shared among 14 organisations in Babergh, and £607,058.88 split between 32 organisations in Mid Suffolk.

These grants have been allocated to a wide range of projects, supporting everything from sports clubs and village halls to voluntary groups and local charities.

More details can be viewed on the main council website for Babergh, this pot of money will make VCFSE organisations be even more galvanised to help projects than ever across their local community so it will be directly beneficial going forward.

Last year's Babergh District Council Chair, Cllr Elisabeth Malvisi presented a cheque for more than £4,000 to Suffolk domestic abuse charity, Compassion.

Throughout the past year as Chair, Cllr Malvisi hosted a number of events to raise money for the charity which provides support to victims of domestic abuse, both current and historic.

Thanks to the generosity of those who attended the events, £4,125 was raised for the charity.

Cllr Malvisi, said: "Over the past year I supported a local charity called Compassion which focuses on domestic abuse, a very complex aspect in our society. I've been humbled by the energy, commitment and energy of those trying their utmost to help all victims.

"As part of our fundraising, we held a couple of curry nights, a Burns Supper with Ceilidh and an ever-popular Quiz night.

"I am proud to represent Babergh District Council on the Suffolk Violence and Abuse Partnership and hope that even though I am now relinquishing the Chair of Babergh District Council, I can still be a part of Compassion's drive to help all victims of domestic abuse."

Tony Howard, Trustee of the charity, said: "Compassion have been providing support to victims of domestic violence and abuse for 25 years. This anniversary has been made all the more memorable for us by Babergh District Council choosing us as their Charity of the Year.

"We continue to work closely with the council in supporting not only for victims of abuse but young people in schools as we help guide them into forming healthy relationships. We thank the council for all their support - particularly Cllr Elisabeth Malvisi who has been tireless in organising activities to celebrate the work that we do and to remind the community of the service we provide."

I have now conducted training on planning and working alongside officers with the influence of the NPPF and the JLP document which was passed a couple of years back and as an elected full member within the updated composition will attend future Planning Meetings and make judgements upon Planning Permission applications within the district.

The Planning Committee typically meets every 2-3 weeks to discuss and determine applications.

Finally, there is the opportunity within locality funds to support the Shotley Cricket Club within the Peninsula, which is at the Playing Fields in Tattingstone with upgraded facilities including a new sight screen and scoreboard, at present there is how to best fund this project as the costs are going to be quite high but I should receive further news this month how best this can be financially costed.

The Cricket Club has members playing across the whole of the Peninsula and has a strengthening influence around the area so if as ward member I can contribute with locality grant money this would be a great asset and addition to the club.



TATTINGSTONE

Parish Council

Windmill Lodge, Mill Road

Buxhall, Stowmarket

IP14 3DS

07713 864505

clerk@tattingstoneparishcouncil.gov.uk

Rachel Belcher-Nairn
Clerk to the Council

Paper submitted by the Clerk to the Council in advance of the Parish Council meeting on 01 June 2026

Parish Clerk's Report

a) To review actions from the previous meeting

MONTH	MINUTE NO.	ACTION	WHO
Mar	12b	Report to Alton Water User Group <i>Ongoing (meeting June)</i>	SP
Mar	15c.3	Report to Alton Water User Group <i>Ongoing (meeting June)</i>	SP
May	1	Share meeting recording <i>Incomplete (recording not completed)</i>	BS
May	8b5	Take tree planting idea to PFC <i>Ongoing</i>	SP
May	8b5	Ask Babergh for suitability of play area for tree planting <i>Completed (see below)</i>	RBN
May	8b9	Attend Police Forum June <i>Ongoing (10 June)</i>	AM
May	8b10	Attend Holbrook Green film screening <i>Ongoing (26 June)</i>	AM
May	8b14	Respond to Passenger Group <i>Incomplete</i>	RBN
May	8c.2	Re-quote hedge work <i>Incomplete</i>	RBN
May	8c.3	Cancel .co.uk domain <i>Completed – left to lapse as contact options unsecure</i>	RBN
May	8c.4	Deliver bench to Tattingstone for assembly/installation <i>Completed</i>	RBN
May	10c	Pay grant to PFC <i>Ongoing (on payments sheet for this month)</i>	RBN
May	11c	Re-adopt Standing Orders <i>Completed</i>	RBN
May	12a	Log support for DC/26/01608 <i>Completed</i>	RBN
May	13a	Adjust & implement Meeting Attendance & Absence Policy <i>Completed</i>	RBN

b) To receive items of correspondence

Please see Paper 6b.1

c) To receive an update from the Clerk on any other Council issues

- Internal audit taking place 1-5th June.
- Babergh have offered to meet on site to discuss tree planting on the play area. Clerk to arrange once audit is complete.
- An expression of interest form was completed for BMSDC assistance with Neighbourhood Plan funding. This is specifically provided to parishes looking to allocate areas for housing but no funding can be provided without completing the form, which had a deadline of 15th May.

CORRESPONDENCE JUNE 2026

- 1) Email from former Cllr Harley to Alton Water
To add to issues for Alton Water Group meeting (SP)
- 2) NSIP update
FIO (spreadsheet available on request)
- 3) BMSDC Briefing
FIO
- 4) SALC Community Awards
To decide any groups for nomination
- 5) SALC NSIP Bulletin
FIO
- 6) Correspondence from District Councillor Potter re. Council Tax
FIO
- 7) New LGR website
FIO (on website & social media)
- 8) Police & Parish Forum 10th June
FIO
- 9) Email chain with resident regarding A137
FIO (all information provided)
- 10) SALC AGM Invitation
To decide any attendance
- 11) SALC NSIP note
FIO
- 12) SALC Story Chair competition
FIO (entered for Tattingstone Primary School)

1.

Dear John,

I have just witnessed someone driving a motorised surfboard up the nature area end of the reservoir past Lemons Hill bridge (approx 5.40 pm today) and would be grateful for your comments on this and future vigilance. They were challenged by my daughter who was told they had permission!

I am not sure whether this is a matter also to refer to the police as antisocial behaviour, as I presume it is not a criminal offence? but am copying in Katie Jarrett for further advice as there can be a lot of other antisocial behaviour on and around Lemons Hill bridge particularly in summer months and weekends when presumably you have fewer staff on duty.

I understand other residents have witnessed this on other occasions.

Thanks very much for your assistance,

Cllr Simon Harley

2.

Good morning,

Please find attached updated spreadsheet showing the progress of NSIPs and large-scale energy projects in the districts for your information.

Of note in this update:

- The Norwich to Tilbury examination continues with the second session of hearings concluding today. Deadline 4 is 12th May. The accompanied site inspection is scheduled to take place on 27th May and further hearings may be held w/c 22nd June.
- Construction of the Bramford to Twinstead development is continuing. Information on the work that is happening can be found here: <https://www.nationalgrid.com/the-great-grid-upgrade/bramford-to-twinstead/whats-happening-now>
- We are expecting the EcoPower statutory consultation at the beginning of June
- There will be closures on the B1078 on the night of 8th May for the Sizewell road improvement works.
- The EA3 development is nearing the end of the construction phase
- We are still expecting a non-material change application for Progress Power (note recent associated applications from Conrad energy)
- The EDF solar development has nearly completed construction and is operational
- The Verdant solar development has started construction
- The Badley solar development is due to start construction shortly
- As a reminder, the monthly drop in session is now open for queries on all NSIPs. The sessions will be held via Teams using the existing meeting invite and is open to anyone, including individual residents, with queries about any NSIP. The next session is on 14th May.

We are expecting more projects / applications which may warrant a further update during a month. I will continue to review the effectiveness of this email update to keep councillors and parish councils up to date. I appreciate all feedback, thank you.

Please do let me know if you need any support for your parish council meetings regarding any of these projects, or any other matter.

Please be reminded that pre-application details (those shown in red text on blue background) are confidential and must not be shared. If you are uncertain about what can be shared please contact me.

I hope this is helpful. As ever, please do not hesitate to contact me if you have any queries.

3.



Local elections: 7 May

Next Thursday, polls across the county will open from 7am to 10pm for residents to vote in local elections. In Babergh, residents will be able to vote for their next Suffolk County Councillor. Results will be promoted by [Suffolk County Council via their website](#) and [social media channels](#). In the meantime, relevant information remains on the [Babergh District Council website](#) and we will continue to promote this to residents via our [Facebook page](#).

New recycling collections in Suffolk less than six weeks away

From the end of next week, residents will begin to receive an information pack which includes details on what items can be put in each of their bins in preparation for the new service starting on 1 June. You can find digital versions of the information packs on the [Suffolk Recycles website](#) and attached to this email. We are continuing to promote Better Recycling across our social media channels.

Developer faces £146k bill after failing to pay levy for community

A district judge has ordered a business to pay a total of £146k after it built homes without making any contribution towards local facilities.

4.



The search for Suffolk's most inspirational individuals, groups, councils and communities, has officially launched.

It is time to shine the light on communities in Suffolk

The Suffolk Community Awards are back for another year and residents across the county are being invited to submit their entries, to celebrate those individuals, groups and organisations who deserve recognition for their work to improve our local communities. This year's award ceremony is set to be another prestigious, heart-warming event showcasing the excellent work and achievements of individuals and groups across Suffolk, being recognised by 18 awards which includes:

- The Colonel Probert Award for a Voluntary Group or Community
- The Ian Campbell MBE Award for Outstanding Individual Contribution to their Community
- The Village Hall & Community Building Award for a Village Hall or Community Building's Management Committee's Contribution to the Community
- The Anne Dunford OBE Award for Youth Participation
- Suffolk Good Neighbour Award
- The Roddy Macleod Award for Youth Club of the Year
- The Andrew Towers Award for Young Person of the Year
- The Outstanding Contribution to Volunteering award
- Event Organiser of the Year
- The Faith Award
- Health and Wellbeing Awards (New Category)
- Social Impact Award (New Category)
- Climate Response of the Year
- Council of the Year
- Councillor of the Year
- Young Councillor of the Year
- Clerk of the Year

This Winners of each of the categories will be decided by a judging panel following the nomination period, which opens on Monday 11th May!

If you have an individual or group in mind, don't delay.

www.suffolkcommunityawards.co.uk

5.



Nationally Significant Infrastructure Projects

Bulletin - May 2026

Welcome to the May edition of the NSIPs bulletin produced jointly by SALC and Suffolk County Council.

This link takes you to our May 2026 update newsletter, produced jointly by SALC and Suffolk County Council.

Elma Glasgow
NSIPs Community Engagement Coordinator

6.

To All Parishes,

There has been some comment raised by the local MP James Carlidge regarding council tax rises once new unitary authorities' are established. I would like to share the outgoing leader of Babergh's letter to the press as a way to reassure any concerns that members may have.

I wish all members a good weekend following the election period and welcome any questions you may have.

Kind Regards,

Daniel Potter
District Councillor for Orwell - Green

Without wishing to open up an old debate concerning Local Government Reorganisation in Suffolk that has now been settled, I do feel it is necessary to answer a couple of the misconceptions in James Carlidge's opinion piece on May 6 as they could cause unnecessary worry among some readers.

I, and the leader of Ipswich Borough Council, have explained the situation regarding future council tax in the media, including this newspaper, on several occasions. Firstly, by far the greatest proportion of our council tax - between 70 to 75% - is currently paid to Suffolk County Council, and the Police and Crime Commissioner takes about 12%.

The same amounts for these are paid by everyone in the county. When it comes to the remainder that depends on where someone lives in the county, it is important to compare like-withlike and take into account town and parish council tax as well as the district or borough council tax. When this is done, the council tax paid in Ipswich is only 6.6% higher than that paid in Felixstowe and only 3.2% higher than Hadleigh.

In future, Ipswich will have a town council and a proportion of the borough's current council tax will only be paid by residents of the town for services delivered by the town council. Ipswich borough's current council tax will not result in residents elsewhere in the new Ipswich and South Suffolk Council paying a lot more. The districts and borough have been realistic and careful in our preferred approach to future council tax, which will ensure no one will pay more council tax than they would have done under the existing councils. This will enable the three new councils to be able to deliver significant savings without burdening council tax payers, and the government agreed with us.

Secondly, I can reassure everyone that the matter of where future housing growth will take place in the new councils is being addressed. We all have challenging targets set by the government but all the current councils in Suffolk are having to cope with these now as we embark on preparing new Local Plans. New council structures will not change this. There is nothing to worry about being part of Ipswich and South Suffolk, but there is a lot to look forward to as residents of a strong, vibrant new council that will combine commercial strength with the beauty of two National Landscapes.

CLLR JOHN WARD, Leader, **Babergh** District Council.

7.

Dear Chair and Clerk,

As the Implementation Board charged with delivering Local Government Reorganisation in Suffolk, we want to share with you the first details of a new website - jointly created by Suffolk's county, district and borough councils - providing simple and clear information and updates about Local Government Reorganisation in Suffolk.

It is part of our commitment to ensuring residents and communities are aware of LGR, why it is happening, and what it means for them as we transition to three new unitary councils.

The *Future Suffolk* website www.suffolklgrhub.gov.uk, developed in-house by our communications teams, will evolve as plans progress. But it already includes:

- explainers about LGR
- a timeline of the LGR process and key milestones
- maps showing the new council boundaries
- details about the 2027 shadow authority elections.

The site, which goes live tomorrow (Friday 15 May), also includes an interactive map showing provisional ward names and boundaries, as well as details of the number of councillors. These boundaries have been shaped in accordance with the [Boundary Commission for England's](#) guidance and by working with cross-party groups of councillors over the past few months, with the support of our democratic service and elections teams. You can preview the site here: <https://preview-suffolklgr-scc.cloud.contensis.com/>

The website brings everything together in one place and ensures these complex changes are communicated in a clear, consistent and transparent way. It also provides a single point of contact for residents, and the opportunity to submit questions and comments. Please note *Future Suffolk* is a temporary website and identity being used to communicate these changes – it is not a brand for the new councils.

We will continue to keep you fully informed in the weeks and months ahead, and there will be regular opportunities to ask questions.

If you have any questions about any of the above, please feel free to contact any of us.

Thank you,

Mark Ash – Joint Chief Executive, Suffolk County Council and Suffolk LGR Senior Responsible Officer

Chris Bally – Chief Executive, East Suffolk Council

Arthur Charvonia - Chief Executive, Babergh & Mid Suffolk District Councils

Andrew Cook – Joint Chief Executive, Suffolk County Council

Gareth Everton – Executive Director of Adult Social Care, Suffolk County Council

Ian Gallin – Chief Executive, West Suffolk Council

Helen Pluck – Chief Executive, Ipswich Borough Council

Sarah Jane Smedmor - Executive Director of Children and Young People's Services, Suffolk County Council

8.



POLICE PARISH FORUM MEETING

Place : Capel St Mary - Library

Date : Wednesday 10th June 2026

Time : 19:30

Quarterly Police Forum Meeting for the following parishes

Hadleigh & Nayland Area

Aldham, Capel St Mary, Elmsett, Hadleigh North, Hadleigh South, Higham, Holton St Mary, Kersey, Layham, Wenham Magna, Wenham Parva, Nayland with Wissington, Nedging with Naughton, Polstead, Raydon, Semer, Shelley, Stoke by Nayland, Stratford St Mary and Whatfield.

Claydon, Copdock and Peninsula Area

Akenham, Barham, Bentley, Bramford, Brantham, Burstall, Chattisham, Chelmondiston, Claydon, Copdock, East Bergholt, Ewarton, Flowton, Freston, Great Blakenham, Harkstead, Hemmingstone, Hintlesham, Holbrook, Little Blakenham, Shotley, Sproughton, Stutton, Tattingstone, Washbrook, Wherstead, Woolverstone.

9.

Hi, I live in Tattingstone along the A137 from Ipswich. There is a long straight which is notorious for people overtaking aggressively. There are frequent accidents on the straight there and shortly after it in both directions as it passes alongside Alton water and the nature reserve side which is a home to a lot of wildlife. Every day that I pass this road on my way to work there is always some poor animal that has been killed during the night, this morning there was a mother fox and four cubs all scattered along the roadside. Yesterday a badger and on Tuesday two deers. It is really tragic to see. Is there anything at all we can do to help?

Kind Regards

Thank you for your email.

I'm very sorry to hear that as an animal lover myself, particularly an entire family of foxes. This is outside the remit of the Parish Council but I will add it to Correspondence for the next meeting so it can be discussed and passed onto any relevant agency.

In the meantime, if you have an exact location for the deceased animals, they can be collected by Babergh District Council by completing the below fly-tipping form:

<https://www.babergh.gov.uk/report-fly-tipping>

I know that seems a bit cold but it should help reduce the risk of any animals being further harmed through scavenging at or near the road.

Kind regards,

Rachel Belcher-Nairn
Tattingstone Parish Clerk

Hi Rachel,

Thank you for your email, yes it's heartbreaking to see. I would to help them co exist in a safer environment somehow.

Thank you also for the link.

Do you happen to know where I should report this to for help?

No problem.

I don't specifically but this would be a Highways issue and the only ways to contact them are via their reporting tool:

<https://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/report-a-highways-issue#:~:text=it's%20on%20a%20trunk%20road,Line%20on%200300%20123%205000>

Or Customer Services:

<https://www.suffolk.gov.uk/about/contact-us/contacting-customer-services>

As your new County Councillor, Vicky Armstrong may be able to help but she was only elected on the 7th May so may still be getting up to speed with the role.

<https://www.suffolk.gov.uk/council-and-democracy/councillors-and-elected-representatives/find-your-councillor/vicky-armstrong>

She is due to be at the Annual Parish Meeting on the 28th May (7.30pm in Tattingstone village hall) and the PC meeting on the 1st June, also 7.30pm in the village hall.

Sorry I can't help directly.

Kind regards,

Rachel Belcher-Nairn
Tattingstone Parish Clerk

Thank you Rachel, I very much appreciate your help.

10.



SALC AGM 2026

Thursday 9th July 2026, starting 7 pm

Our AGM for 2026 will be held virtually and we invite all clerks and councillors to join us. It is important that as many representatives of councils attend as possible in line with our Constitution.

We are delighted to announce that our speaker for the AGM is Steve Walker, Cloudy IT, Head of Local Government Services. Steve will be presenting about AI, details below:

"Is it appropriate that I use AI for this task?"

If we can get everyone comfortable asking that question and confident in how to answer it then everything else (productivity, time savings, better decision-making) follows naturally and safely.

So, what the talk will cover

- A clear, plain-English overview of what AI is (and isn't) in a local government context***
- The "is it appropriate?" test data protection, transparency, decision-making, public trust***
- A couple of real-world examples drawn from the questions we hear most often from town and parish councils***

The SALC AGM agenda, 2026 Annual Report and audited accounts will be available in due course.

[SALC AGM webpage](#) for further information, booking is via the SALC member portal (councillors, please ask your clerk to book your place should you not have access to the SALC member portal)

11.

Dear all

We have created guidance about preparing for the NSIP Statutory Consultation phase, which is part of a project's Pre-Application stage.

This information is currently particularly relevant to councils affected by the **EcoPower** scheme as its Statutory Consultation is planned to begin this summer. However, the article is helpful for any council impacted by an NSIP, and which is in the Pre-Application stage.

Statutory Consultation coming up? What you need to do now.

Pre-Application stage is a town or parish council's most powerful legal window to shape a Nationally Significant Infrastructure Project (NSIP). Once this phase closes, your ability to influence what is built, and where and how, drops significantly. Use this guidance to prepare your council immediately and get a head start.

Statutory Consultation is a legal requirement under the Planning Act 2008. The developer will run activities such as exhibitions, meetings and drop-ins, and share consultation materials with the public including the latest designs shaped in the earlier non-statutory phase.

Feedback from the public and councils will inform the design the developer submits to the Planning Inspectorate with the aim of being granted a DCO (Development Consent Order). It is important to acknowledge that focusing on influencing the project can result in a more positive outcome for the community.

Below is guidance to enable you to begin planning straight away.

Formally share the workload

In order to enable you to engage effectively, organise a collaboration with other nearby councils as soon as possible. Sharing

resources can help you manage the increased workload, and reduce risk of burnout.

- **Form clusters:** connect with neighbouring councils and networks to pool limited resources and administrative budgets.
- **Assign topic leads:** allocate specific technical areas (e.g. traffic, noise, ecology, water) to different parishes to divide the reading.
- **Review proven models:** read the **Saxmundham Town Council NSIP case study** to learn how council collaborations operate.
- **Focus locally:** only focus your resources and attention on the most local matters, and avoid being drawn into other issues further afield.

Interrogate the consultation strategy and options

Do not wait for the formal launch to review project parameters.

- **Audit the consultation strategy:** review the developer's draft Statement of Community Consultation (SoCC) to ensure local voices are genuinely included.
- **Understand who is not engaging:** it is helpful to have engaged residents but get to know who is not engaging. Then, create a plan to reach residents who may need more encouragement to participate in the consultation.
- **Stress-test the options:** scrutinise the developer's options appraisal to identify why and how their preferred route, site or technology harms your town or parish.
- **Gather data early:** request complex localised mapping and data models from the developer before public events launch.



Mobilise your community

Community feedback must be organised and legally focused to carry weight during the later Examination phase.

- **Unify your message:** make sure your newsletters, websites, social media and physical noticeboards are communicating identical, clear messaging.
- **Highlight the urgency:** remind residents that this specific statutory window will not repeat itself.
- **Focus on evidence:** encourage residents to submit factual, localised impacts rather than generic emotional objections.

Understand the key challenges

Do not reinvent the wheel; look at the existing trail of project documentation.

- **Track PINS portals:** review existing project documents on the Planning Inspectorate (PINS) or project website.
- **Talk to experienced clerks:** contact clerks from other councils or regions who have already gone through similar NSIP processes.
- **Identify shifted gaps:** pinpoint new technical issues or design changes that have emerged since the non-statutory phase.

Overall, success depends on early preparation and strategic planning throughout the process. And ideally, by Statutory Consultation you

would have already engaged in Non-Statutory Consultation.

If you would like more detail, download the 'Getting to Grips with NSIPs' guide [here](#).

If you have any NSIP community engagement-related queries, please either raise these through the members portal or email me direct: engagement@suffolk-alc.gov.uk.

Regards,

Elma Glasgow
**NSIPs engagement
coordinator |
Email: engagement@suffolk-alc.gov.uk**

12.



WIN THIS BEAUTIFUL STORYTELLING CHAIR FOR YOUR SCHOOL COMMUNITY! 📄 ✨

We're delighted to share that **Online Playgrounds** have kindly gifted us one of their stunning Storytelling Chairs to display on our stand at this year's **Suffolk Show** on 27th & 28th May — and afterwards, one lucky town or parish council will win it for your local school setting! 🎁 🌳

This beautifully crafted chair is designed to inspire reading, storytelling and imagination, making it a wonderful addition to any school outdoor space or learning environment.

📍 **How to enter:**

Town and Parish Councils can enter the prize draw by completing our online form below.

📌 **Please note:**

1. The chair must be installed and used within a school setting.
2. Entries should be submitted by the clerk.
3. Only 1 entry per council is permitted.
4. You must be able to provide your own transport to collect the chair.

📅 The winning entry will be selected at random on **Monday 1st June 2026**.

Don't miss this fantastic opportunity to bring a special storytelling space to your local school community! ✨

Annual Governance and Accountability Return 2025/26 Form 2

To be completed only by Local Councils, Internal Drainage Boards and other smaller authorities* where the higher of gross income or gross expenditure was £25,000 or less, that meet the qualifying criteria, and that wish to CERTIFY themselves as EXEMPT from a limited assurance review

Guidance notes on completing Form 2 of the Annual Governance and Accountability Return 2025/26

1. Every smaller authority in England where the higher of gross income **or** gross expenditure was £25,000 or less **must**, after the end of each financial year, complete Form 2 of the Annual Governance and Accountability Return in accordance with *Proper Practices*, unless the authority:
 - a) does not meet the qualifying criteria for exemption; or
 - b) does not wish to certify itself as exempt
2. Smaller authorities where the higher of all gross annual income **or** gross annual expenditure **does not exceed** £25,000 and that meet the qualifying criteria as set out in the Certificate of Exemption **are able to declare themselves exempt** from sending the completed Annual Governance and Accountability Return to the external auditor for a limited assurance review **provided** the authority **completes**:
 - a) The **Certificate of Exemption**, page 3 and returns a copy of it to the external auditor **either** by email **or** by post (not both) **no later than 30 June 2026** Failure to do so will result in reminder letter(s) for which the Authority will be charged £40 +VAT for each letter; and
 - b) The **Annual Governance and Accountability Return (Form 2)** which is made up of:
 - c) **Annual Internal Audit Report (page 4)** **must** be completed by the authority's internal auditor.
 - d) **Section 1 – Annual Governance Statement (page 5)** **must** be completed and approved by the authority.
 - e) **Section 2 – Accounting Statements (page 6)** **must** be completed and approved by the authority. **NOTE: Authorities certifying themselves as exempt SHOULD NOT send the completed Annual Governance and Accountability Return to the external auditor.**
3. The authority **must** approve Section 1 Annual Governance Statement **before** approving Section 2 Accounting Statements and both **must** be approved and published on the authority website/webpage **before 1 July 2026**

Publication Requirements

Smaller authorities **must** publish various documents on a publicly available website as required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities. These include:

- **Certificate of Exemption**, page 3
- **Annual Internal Audit Report 2025/26**, page 4
- **Section 1 – Annual Governance Statement 2025/26**, page 5
- **Section 2 – Accounting Statements 2025/26**, page 6
- Analysis of variances
- Bank reconciliation
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Limited Assurance Review

Any smaller authority may request a limited assurance review. If so, the authority should not certify itself as exempt or complete the Certificate of Exemption. Instead it should complete Form 3 of the AGAR 2025/26 and return it to the external auditor together with the supporting documentation requested by the external auditor. The cost to the authority for the review will be **£210 +VAT**.

Provided that the authority certifies itself as exempt, and completes and publishes the documents listed under 'Publication Requirements', there is no requirement for the authority to have a review.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 2 of the Annual Governance and Accountability Return (AGAR) 2025/26, Sections 1 and 2

- An authority that wishes to declare itself exempt from the requirement for a limited assurance review **must** do so at a meeting of the authority after 31 March 2026. It should not submit its Annual Governance and Accountability Return to the external auditor. However, as part of a more proportionate regime, the authority **must** comply with the requirements of the Transparency Code for Smaller Authorities.
- The Certificate of Exemption **must** be returned to the external auditor no later than **30 June 2026** Reminder letters will incur a charge of £40 +VAT for each letter.
- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR and the Certificate of Exemption. Proper Practices are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- The Annual Governance Statement (Section 1) **must** be approved before the Accounting Statements (Section 2) and evidenced by the agenda or minute references, even where approved on the same day.
- The Responsible Financial Officer (RFO) **must** certify the accounts (Section 2) before they are presented to the authority for approval. The authority **must** in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- Make sure that the AGAR is complete (no highlighted boxes left empty), and is properly signed and dated. Any amendments **must** be approved by the authority and properly initialled.
- Use the checklist provided below to review the AGAR for completeness at the meeting at which it is signed off.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- The authority **must** publish numerical and narrative explanations for significant variances in the accounting statements on **page 6**. Guidance is provided in the *Practitioners' Guide** which may assist.
- Make sure that the accounting statements add up and the balance carried forward from the previous year (Box 7 of 2025) equals the balance brought forward in the current year (Box 1 of 2026)
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights for a single period of 30 working days for inspection (this excludes weekends and public Holidays) which **must** include the first ten working days of July.
- The authority **must** publish, on the authority website/webpage, the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2026**

Completion checklist – ‘No’ answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes been completed?		
	Have the dates set for the period for the exercise of public rights been published?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is ‘no’, is an explanation available for publication?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority’s approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2026 been reconciled to Box 8?		
	Is an explanation of any difference between Box 7 and Box 8 available, should a question be raised by a local elector and/or an interested party?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? (<i>Local Councils only</i>)		

***Governance and Accountability for Smaller Authorities in England – a Practitioners’ Guide to Proper Practices,** can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Certificate of Exemption – AGAR 2025/26 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2026 and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2026 and a completed Certificate of Exemption is submitted no later than **30 June 2026** notifying the external auditor.

ENTER NAME OF AUTHORITY

certifies that during the financial year 2025/26, the higher of the authority's total gross income for the year **or** total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2025/26:

ENTER AMOUNT £00,000

Total annual gross expenditure for the authority 2025/26:

ENTER AMOUNT £00,000

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2022
- In relation to the preceding financial year (2024/25), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2026.

Signing this certificate confirms the authority will comply with the publication requirements.

Signed by the Responsible Financial Officer

Date

SIGNATURE REQUIRED

DD/MM/YYYY

I confirm that this Certificate of Exemption was approved by this authority on this date:

DD/MM/YYYY

Signed by Chair

Date

SIGNATURE REQUIRED

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Generic email address of Authority

ENTER AUTHORITY OWNED GENERIC EMAIL ADDRESS

Telephone number

TELEPHONE NUMBER

*Published web address

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2026. Reminder letters for late submission will incur a charge of £40 + VAT.

Annual Internal Audit Report 2025/26

ENTER NAME OF AUTHORITY

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.			
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.			
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.			
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.			
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.			
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.			
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.			
H. Asset and investments registers were complete and accurate and properly maintained.			
I. Periodic bank account reconciliations were properly carried out during the year.			
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.			
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")</i>			
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.			
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).</i>			
N. The authority has complied with the publication requirements for 2024/25 AGAR <i>(see AGAR Page 1 Guidance Notes).</i>			
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.			
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed). Date(s) internal audit undertaken Name of person who carried out the internal audit

DD/MM/YYYY DD/MM/YYYY DD/MM/YYYY

ENTER NAME OF INTERNAL AUDITOR

Signature of person who carried out the internal audit

SIGNATURE REQUIRED

Date

DD/MM/YYYY

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report **must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A <i>has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.</i>
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.			<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

*For any statement to which the response is 'no', an explanation **must** be published

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Information required by the Transparency Code (not part of the Annual Governance Statement)

Yes No

The authority website is up to date and the information required by the Transparency Code has been published.

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2025/26 for

ENTER NAME OF AUTHORITY

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward			<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies			<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts			<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs			<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments			<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments			<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward			<i>Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments			<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets			<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings			<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	
11. Do the figures in the accounting statements above exclude any Trust transactions?			<i>For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.</i>

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Tattingstone Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	45,862.52	
Cash in Hand		
Precept	17,005.80	
Bank interest	246.59	
Allotments	159.60	
Tattingstone Tattler Income		
CIL income		
Clerk/RFO Salary		6,855.19
Clerk/RFO expenses		1,053.20
Payroll costs		80.00
Audit		492.00
Hall Hire		210.00
Website/email		347.00
Insurance		639.22
Training		213.45
GDPR Costs		47.00
Miscellaneous		105.00
Staff recruitment		
Election costs		
SALC Subscription		278.23
SLCC Subscription		83.49
Donations		710.00
Church Support		800.00
Tattingstone Tattler Expenditure		500.00
Bin emptying		498.00
Litter bin purchases		
Playground inspection		
General Village Maintenance		
Play area grass cutting		1,680.00
Street lighting		273.20
Purchases/assets		1,145.01
Miscellaneous/project support		2,363.50
CIL expenditure		
Neighbourhood Plan Income		
Neighbourhood Plan expenditure		
VAT reclaim		
Tax & NI		
Accounting Package		228.00
Tax & NI		1,427.78
Stationary		
Postage		4.95

Tattingstone Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Mobile Phone		131.51
Microsoft 365		102.39
Tattler income		
Misc. income	20.00	
Staff Pension		416.75
VAT	2,044.14	951.05
	19,476.13	21,635.92
<hr/>		
Closing Balances:		
Balances in Bank Account		43,702.73
Cash in Hand		
<hr/>		
TOTAL	65,338.65	65,338.65

The above statement represents fairly the financial position of the council as at 31 Mar 2026

Signed _____
Responsible Financial Officer

Date _____

Philip Isbell – Chief Planning Officer
Planning – Place Directorate

Babergh District Council
Endeavour House, 8 Russell Road, Ipswich IP1 2BX

Website: www.babergh.gov.uk



PLANNING PERMISSION

TOWN AND COUNTRY PLANNING ACT 1990

**THE TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND)
ORDER 2015**

Correspondence Address:

Dean Jay Pearce - Architectural Design & Planning Ltd
2/3 Milestone House
Hall Street
Long Melford
Sudbury
CO10 9HZ

Applicant:

Mr R Cochrane
C/O Agent

Date Application Received: 27-Jan-26

Application Reference: DC/26/00335

Date Registered: 25-Feb-26

Proposal & Location of Development:

Householder Application - Erection of single storey rear extension, first floor front and side extension, alterations to existing roof and installation of new private treatment plant.

Keepers Farm, Cox Hall Road, Tattingstone, Ipswich Suffolk IP9 2NS

Section A – Plans & Documents:

This decision refers to drawing no./entitled 25/92/01 received 27/01/2026 as the defined red line plan with the site shown edged red. Any other drawing showing land edged red whether as part of another document or as a separate plan/drawing has not been accepted or treated as the defined application site for the purposes of this decision.

The plans and documents recorded below are those upon which this decision has been reached:

Existing Site Plan 25/92/01 - Received 27/01/2026
Treatment Specs - Received 27/01/2026
Colour Sample - Received 27/02/2026
Proposed Site Plan 25/92/02A - Received 27/02/2026
Floor Plan - Proposed 25/92/05A - Received 27/02/2026
Elevations - Proposed 25/92/06A - Received 27/02/2026
Roof Plan - Proposed 25/92/06A - Received 27/02/2026
Bat Survey - Received 22/04/2026
Defined Red Line Plan 25/92/01 - Received 27/01/2026

Section B:

Babergh District Council as Local Planning Authority, hereby give notice that **PLANNING PERMISSION HAS BEEN GRANTED** in accordance with the application particulars and plans listed in section A subject to the following conditions:

1. COMPLIANCE REQUIRED: COMMENCEMENT TIME LIMIT

The works to which this consent relate must be begun not later than the expiration of three years beginning with the date of this consent.

Reason - To comply with the requirements of Section 18(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004

2. APPROVED PLANS & DOCUMENTS

The development hereby permitted shall be carried out in accordance with the drawings/documents listed under Section A above and/or such other drawings/documents as may be approved by the Local Planning Authority in writing pursuant to other conditions of this permission or such drawings/documents as may subsequently be approved in writing by the Local Planning Authority as a non-material amendment following an application in that regard. Such development hereby permitted shall be carried out in accordance with any Phasing Plan approved under Section A, or as necessary in accordance with any successive Phasing Plan as may subsequently be approved in writing by the Local Planning Authority prior to the commencement of development pursuant to this condition.

Reason - For the avoidance of doubt and in the interests of proper phased planning of the development.

3. COMPLIANCE REQUIRED: BIODIVERSITY ENHANCEMENT MEASURES

Prior to first use, the biodiversity enhancement measures as detailed within the Bat Assessment (Skilled Ecology, April 2026) shall be implemented in full. All measures shall then be retained.

Reason: In the interests of enhancing biodiversity on site in accordance with Joint Local Plan policies SP09 and LP16.

4. COMPLIANCE REQUIRED: ECOLOGICAL APPRAISAL RECOMMENDATIONS

All mitigation measures and/or works shall be carried out in accordance with the details contained in the Bat Assessment (Skilled Ecology, April 2026) as already submitted with the planning application and agreed in principle with the local planning authority prior to determination.

Reason: To conserve protected and Priority species and allow the LPA to discharge its duties under the Conservation of Habitats and Species Regulations 2017 (as amended), the Wildlife & Countryside Act 1981 (as amended), s40 of the NERC Act 2006 (as amended) and Policy LP16 of the adopted Babergh & Mid Suffolk Joint Local Plan.

SUMMARY OF POLICIES WHICH ARE RELEVANT TO THE DECISION:

SP03 - The sustainable location of new development
SP09 - Enhancement and Management of the Environment
SP10 - Climate Change
LP03 - Residential Extensions and Conversions
LP15 - Environmental Protection and Conservation
LP16 - Biodiversity & Geodiversity
LP23 - Sustainable Construction and Design
LP24 - Design and Residential Amenity
NPPF - National Planning Policy Framework
LP29 - Safe, Sustainable and Active Transport

NOTES:

1. Statement of positive and proactive working in line with the National Planning Policy Framework (NPPF)

The proposal has been assessed with regard to adopted development plan policies, the National Planning Policy Framework and all other material considerations. The NPPF encourages a positive and proactive approach to decision taking, delivery of sustainable development, achievement of high quality development and working proactively to secure developments that improve the economic, social and environmental conditions of the area. While the applicant did not take advantage of the service, the Council provides a pre-application advice service prior to the submission of any application. The opportunity to discuss a proposal prior to making an application allows potential issues to be raised and addressed pro-actively at an early stage, potentially allowing the Council to make a favourable determination for a greater proportion of applications than if no such service was available.

COMMUNITY INFRASTRUCTURE LEVY

Babergh and Mid Suffolk District Councils have adopted Community Infrastructure Levy (CIL) charging which affects planning permissions granted on or after 11th April 2016 and permitted development commenced on or after 11th April 2016. You are responsible for submitting the relevant CIL forms to our Infrastructure Team, telling them who will pay CIL and when the development will commence. However, you will receive a Liability Notice including the amount to be paid and what you must do. Please ensure the Infrastructure Team have your correct contact details. If you have any questions, please contact the Infrastructure Team direct on: infrastructure@baberghmidsuffolk.gov.uk or telephone 01449 724563.

Alternatively, you can find more information about CIL on our websites here: [CIL in Babergh](#) and [CIL in Mid Suffolk](#)

This relates to document reference: DC/26/00335

Signed: Philip Isbell

Dated: 19th May 2026

Chief Planning Officer

Important Notes to be read in conjunction with your Decision Notice

Please read carefully

This decision notice refers only to the decision made by the Local Planning Authority under the Town and Country Planning Acts and DOES NOT include any other consent or approval required under enactment, bylaw, order or regulation.

Please note: depending upon what conditions have been attached to the decision, action may be required on your part before you can begin your development. Planning conditions usually require that you write to the Local Planning Authority and obtain confirmation that you have discharged your obligations. You should read your decision notice in detail and make a note of the requirements placed on you by any conditions. **If you proceed with your development without complying with these conditions you may invalidate your permission and put your development at risk.**

Discharging your obligations under a condition:

You should formally apply to discharge your conditions and the relevant application forms are available on the Council's website. The Local Planning Authority has 8 weeks to write to you after you submit the details to discharge your conditions. You should always account for this time in your schedule as the Local Planning Authority cannot guarantee that conditions can be discharged quicker than this. A fee is applicable for the discharge of planning conditions.

Building Control:

You are reminded that the carrying out of building works requires approval under the Building Regulations in many cases as well as a grant of planning permission. If you are in doubt as to whether or not the work, the subject of this planning permission, requires such approval, then you are invited to contact the Building Control Section of Babergh and Mid Suffolk District Councils.

Appeals to the Secretary of State

1. If the applicant is aggrieved by the decision of the Local Planning Authority to refuse permission or consent, or to grant permission or consent subject to condition, they may appeal to the Secretary of State for Communities and Local Government. The applicant's right of appeal is in accordance with the appropriate statutory provisions which follow:

Planning Applications: Section 78 Town and Country Planning Act 1990

Listed Building Applications: Section 20 Planning (Listed Buildings and Conservation Areas) Act 1990

Advertisement Applications: Section 78 Town and Country Planning Act 1990
Regulation 15

Town and Country Planning (Control of Advertisements) Regulations 2007

Notice of appeal in the case of applications for advertisement consent must be served within eight weeks of receipt of this notice. Notice of Householder and Minor Commercial Appeals must be served within 12 weeks, in all other cases, notice of appeal must be served within six months of this notice. If this is a decision on a planning application relating to the same or substantially the same land and development as is already the subject of an enforcement notice, if you want to appeal against your local planning authority's decision on your application, then you must do so within 28 days of the date of this notice. If an enforcement notice is served relating to the same or substantially the same land and development as in your application and if you want to appeal against your local planning authority's decision on your application, then you must do so within: 28 days of the date of service of the enforcement notice, or within six months of the date of this notice, whichever period expires earlier.

Appeals must be made on a form which is obtainable from The Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN or online at <https://www.gov.uk/appeal-householder-planning-decision>.

The Secretary of State has power to allow a longer period for the giving of a notice of appeal but he/she will not normally be prepared to exercise this power unless there are special circumstances which excuse the delay in giving notice of appeal. The Secretary of State is not required to entertain an appeal if it appears to him/her that permission for the proposed development could not have been granted by the Local Planning Authority, or could not have been so granted otherwise than subject to the conditions imposed by it, having regard to the statutory requirements*, to the provisions of the Development Order, and to any directions given under the Order. The Secretary of State does not in practice refuse to entertain appeals solely because the decision of the Local Planning Authority was based on a direction given by him/her.

2. If permission or consent to develop land or carry out works is refused or granted subject to conditions, whether by the Local Planning Authority or by the Secretary of State and the owner of the land claims that the land has become incapable of reasonable beneficial use by the carrying out of any development or works which has been or would be permitted they may serve on the Council of the district in which the land is situated, a purchase notice requiring the Council to purchase his interest in the land in accordance with the provisions of Section 137 of the Town and Country Planning Act 1990 or Section 32 Planning (Listed Buildings and Conservation Areas) Act 1990.

*The statutory requirements are those set out in Section 79(6) of the Town and Country Planning Act 1990, namely Sections 70 and 72(1) of the Act.

JUNE 2026

PAPER 8.b

PAYMENTS AGREED/RATIFIED AT THE MEETING HELD ON 5th May 2026

PAYMENTS MADE

Payee	Internal Ref	Detail	Method	NETT	VAT	TOTAL
R. Belcher-Nairn	May 2	Clerk salary Apr 2026	BACs	531.17		531.17
R. Belcher-Nairn	May 3	Working from Home Allowance	BACs	26.00		26.00
R. Belcher-Nairn	May 4	MS365 Subscription (paid by personal card due to debit card being cancelled)	BACs	8.51	1.70	10.21
NEST	May 5	RBN Pension Contribution	Direct Debit	48.92		48.92
Tesco Mobile	May 6	Phone	Direct Debit	15.99		15.99
SALC	May 7	Inv 30970, 6m payroll provision	BACs	48.00	9.60	57.60
SALC	May 8	Inv 31322, membership 2026/27	BACs	289.49		289.49
CAS	May 9	Inv-1167, website domain	BACs	22.92	4.58	27.50
Lloyds Bank	June 1	Service charge	Direct Debit	4.25		4.25
						£1011.13

INCOME RECEIVED

None

PAYMENTS TO BE MADE

Payee	Internal Ref	Detail	Method	NETT	VAT	TOTAL
R. Belcher-Nairn	June 2	Clerk salary May 2026	BACs	530.97		530.97
R. Belcher-Nairn	June 3	Working from Home Allowance	BACs	26.00		26.00
R. Belcher-Nairn	June 4	MS365 Subscription (paid by personal card due to debit card being cancelled)	BACs	8.51	1.70	10.21
NEST	June 5	RBN Pension Contribution	Direct Debit	48.92		48.92
Tesco Mobile	June 6	Phone	Direct Debit	15.99		15.99
Tattingstone Playing Field Committee	June 7	Hedge cutting	BACs	750.00		750.00
Scribe Accounts	June 8	Scribe accounting software 2026-27	BACs	319.2	63.84	383.04
Tattingstone Village Hall	June 9	Hall Hire 2025-26	BACs	192.50		192.50
NBB Recycled Furniture	June 10	Bench for playing field	BACs	455.00	91.00	546.00
						£2503.63

Countersigned by.....Chair of Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027.

This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers