TATTINGSTONE
Parish Council

MINUTES of the PARISH COUNCIL MEETING held on Monday 07 September 2026 commencing at 7.30pm held at Tattingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllrs G Mark, J Lee, A Mendel (Chair), S Page and Cllr B Plumbly.

01. OPENING

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. No recording took place.

02. APOLOGIES FOR ABSENCE

To note and approve apologies received – Cllrs noted and approved apologies received from Cllr S Gipps, District Councillor Potter and County Councillor Armstrong.

Councillor Clarke was absent, with apologies sent via Cllr Page.

It was noted that Councillor Abbott had resigned prior to the meeting.

03. DECLARATIONS OF INTEREST

(a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – none.

(b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.

(c) To note the determination of requests for dispensations for items on the agenda under discussion –

None.

04. MINUTES

To consider and approve the minutes of the previous Parish Council meeting held on 6th July 2026 –

Cllr Page proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Plumbly - aif. The Chair signed a copy of the agreed minutes.

05. CO-OPTION OF A COUNCILLOR

This item was deferred due to the applicant not being available for the meeting.

06. REPORTS FOR INFORMATION

(a) A written report was circulated by Cllr. Armstrong before the meeting and a copy of this report is available with the meeting papers. Cllr Armstrong also update on the withdrawal of LGR in Suffolk.

(b) A written report was circulated by Cllr. Potter before the meeting and a copy of this report is available with the meeting papers.

Initial…….Date……..

07. CLERK'S REPORT

(a) Actions were noted.

(b) To note correspondence received.

1) Communication regarding Tattingstone Workhouse burial ground

   For Information Only (passed to village historian)

2) SALC News Bulletin

   FIO (please note multiple links of relevance to Parish Councils)

3) BMSDC notification of early cutting

   FIO

4) Email from resident re. UKPN & tree cutting

   FIO - issue raised with UKPN and response received that landowners are responsible for tree cutting

5) NALC NP survey

   FIO (survey completed)

6) SCC Highways email re. grit bins

   FIO

7) Email from Sutton PC re. Anglian Water leaks

   Response sent

8) National Landscape Community Grants

   To pass on to relevant local groups

9) Parish & Police Forum meeting dates

   Cllr Mendel to attend meeting

10) Suffolk Police annual report link

    FIO

11) Wind turbine project email from Cllr Potter

    FIO (forwarded)

12) SALC HR Bulletin

    FIO (file saved)

13) Book about Ipswich Barracks featuring Tattingstone resident

    FIO

14) Invitation to meet the Army

    Cllrs will decide individual attendance through link

15) SALC HR Bulletin

FIO (file saved)

(c) - Issue with trees reported to UKPN and included in Correspondence.

- The bench has been installed and a plaque is up for review this month, see agenda.

- SCC attempting to re-install the footpath marker for the west end of FP2.

(d) Training- see Paper

08. PUBLIC FORUM

(a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted – Two residents provided further information on Item 10a.

(b) To receive comments or questions relating to Tattingstone in particular – None.

(c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

09. FINANCE REPORT

(a) To note the balance of accounts as at 31 August 2026.
The balances were as follows:

- Lloyds Lloyds Account: £2,808.72
- Lloyds Savings Account: £40,345.64

(b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.
Cllr Page proposed and Cllr Mark seconded that the payments detailed should be ratified and agreed – aif

(c) To consider any requests for financial support received from local people or groups –
None

(d) Councillors noted the precept had been received so it was no longer necessary to transfer £2000 to the current account.

10. PLANNING MATTERS

(a) To consider and agree a response to the following planning matters related to Tattingstone:

DC/26/03489

The Sextons Cottage, Church Road, Tattingstone, Ipswich Suffolk IP9 2NA

Householder Application - Addition of first floor dormer window.

Councillor Page proposed, with Councillor Mendel seconding and all in favour, to support this application.

DC/26/03459

Keepers Farm, Cox Hall Road, Tattingstone, Ipswich Suffolk IP9 2NS

Application under Section 73 of The Town and Country 1990 - Variation of Condition 2 (Approved Plans and Documents) of Planning Permission DC/26/00335 dated: 19/05/2026 - Erection of single storey rear extension, first floor front and side extension, alterations to existing roof and installation of new private treatment plant

Aif to support

(b) To note the following decision notices received:

None

11. STATUTORY BUSINESS

(a) Council reviewed and approved the 2026-27 Tattingstone Parish Council Insurance renewal documentation received, noting this is part of a long-term agreement until 2028. **Aif**

(b) Councillors resolved to adopt the new Clerk Appraisal form **aif.**

12. COMMUNITY INFRASTRUCTURE LEVY

(a) Councillors approved the corrected CIL return form for 2025/26, **aif.**

(b) Councillors noted the quote received for Phase 2 of the play equipment upgrade and re-confirmed the Parish Council's 25% payment commitment, **aif.**

(c) Council received an update on the Welcome to Tattingstone leaflet printing, which is in the final stages and should be approved soon.

(d) CIL spending plans were considered and could be used to fund further play equipment. To be brought back for discussion in October.

13. HEDGE & VERGE CUTTING

(a) Councillors received the below quotes for hedge & verge cutting on Lemons Hill & Church Road:

i. £560 (same last year)

ii. £3600 (£1500 last year)

(b) Councillors noted no other quotes have been received and resolved to seek a 3rd quote.

(c) To determine a timescale for work to take place – deferred.

14. PLAYING FIELD

(a) Council received an update on the registration of the Playing Field with Land Registry, which is now complete.

(b) Council received information on the boundary issue with Southfields, which is ongoing and a quote for legal advice is to be sought.

(c) Council discussed wording and plaque design for the tribute bench, which is to be approved by Sheila Tweedy's family. Clerk to liaise with PFC.

15. NEIGHBOURHOOD PLAN

(a) Council noted that the bid for further funding from Babergh District Council requires more information.

(b) It was agreed a response to the request would be discussed with the Neighbourhood Plan consultant.

16. VILLAGE MATTERS

(a) To receive an update from the Playing Field Representative:

N/A – there was no August meeting.

(b) Councillor Lee suggested a bench be installed near Alton Water.

Councillor Mendel suggested a memorial for a recently deceased resident, who contributed significantly to the Good Neighbour Scheme.

17. CONFIDENTIAL ITEM

Councillors resolved to adopt the new Local Government pay scales and increase the Clerk by 4 salary scale points.

18. DATES OF FORTHCOMING MEETINGS

(a) Parish Council meeting – Monday 05 October 2026, 7.30pm

The meeting closed at 8.42 pm.

SIGNED……DATED…… TATTINGSTONE Parish Council

ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
September	7b.9	Cllr Mendel to attend meeting	AM
September	10a	Log PC support for planning applications	RBN
September	11a	Renew insurance	RBN
September	11b	Adopt Clerk Appraisal form	RBN
September	12a	Upload corrected form	RBN
September	12d	Add CIL to October agenda	RBN
September	13b	Seek 3rd quote for hedge cutting	RBN/BP
September	14b	Seek legal advice quote	RBN
September	14c	Liaise with PFC for plaque	RBN
September	14b	Discuss response with consultant	RBN/AM
September	16b	Add bench/memorial to agenda for October	RBN

Initial…….Date……..

APPENDIX A – List of common abbreviations used.

Aif	**All in favour**
AGAR	**Annual Governance and Accountability Return**
APM	**Annual Parish Meeting**
APCM	**Annual Parish Council Meeting**
ASB	**Anti-social Behaviour**
BACS	**Bankers Automated Clearing Services**
BDC	**Babergh District Council**
BLC	**Brantham Leisure Centre**
BMCIC	**Brantham Management Community Interest Company**
BOS	**Brantham Open Spaces Group**
BMSDC	**Babergh & Mid Suffolk District Council**
BPC	**Brantham Parish Council**
CEP	**Community Emergency Plan**
CAS	**Community Action Suffolk**
Chq	**Cheque**
Cllr	**Councillor**
Cttee	**Committee**
DCLG	**Department of Communities and Local Government**
FC	**Finance Committee**
FOI	**Freedom of Information**
FR	**Financial Regulations**
GPoC	**General Power of Competence**
HMRC	**Her Majesty's Revenue and Customs**
LPA	**Local Planning Authority**
LPF	**Lower Playing Field**
LSC	**Legal Sub Committee**
NHS	**National Health Service**
NDP	**Neighbourhood Development Plan**
NP	**Neighbourhood Plan**
PC	**Parish Council**
PCSO	**Police Community Support Officer**
RFO	**Responsible Finance Officer**
RFSC	**Recreation, Footpaths and Services Committee**
SALC	**Suffolk Association of Local Councils**
SCC	**Suffolk County Council**
SID	**Speed Indicator Device**
SLA	**Service Level Agreement**
SNT	**Safer Neighbourhood Team**
SO	**Standing Order**
TPO	**Tree Preservation Order**
VAS	**Vehicle Activated Sign**
VCSE	**Voluntary, Community and Social Enterprise Organisations**
HMC	**Village Hall Management Committee**